

WORCESTERSHIRE DISTRICT COUNCILS AND COUNTY COUNCIL

WORCESTERSHIRE REGULATORY SERVICES

MEETING OF THE WORCESTERSHIRE SHARED SERVICES JOINT COMMITTEE

THURSDAY 23RD FEBRUARY 2012 AT 4.00 P.M.

THE COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Bromsgrove District Council: Councillor C. B. Taylor
Bromsgrove District Council: Councillor M. A. Bullivant
Malvern Hills District Council: Councillor Mrs. B. Behan
Malvern Hills District Council: Councillor P. Grove
Redditch Borough Council: Councillor M. Braley
Redditch Borough Council: Councillor P. Mould
Worcester City Council: Councillor Mrs. L. Hodgson
Worcester City Council: Councillor F. Lankester
Worcestershire County Council: Councillor A. N. Blagg
Worcestershire County Council: Councillor D. Thain
Wychavon District Council: Councillor Mrs. E. Stokes
Wychavon District Council: Councillor K. Jennings
Wyre Forest District Council: Councillor J. Baker
Wyre Forest District Council: Councillor M. Hart

AGENDA

1. To receive apologies for absence and notification of substitutes
2. Declarations of Interest
3. To confirm the accuracy of the minutes of the meeting of the Worcestershire Shared Services Joint Committee held on 24th November 2011 (Pages 1 - 4)
4. Worcestershire Regulatory Services Service Plan 2012 / 2013 (Pages 5 - 48)
5. Worcestershire Regulatory Services Financial Monitoring April - December 2011/2012 (Pages 49 - 58)
6. Audit Commission Annual Audit Letter 2010 - 2011 (Pages 59 - 70)
7. Human Resources & Financial Policies and Procedures (Pages 71 - 74)
8. Worcestershire Regulatory Services ICT Project Update (Pages 75 - 82)
9. Nuffield Scholarship Award - Animal Health Officer (Pages 83 - 84)

10. Department for Business, Innovation & Skills on Transforming Regulatory Outcomes (Pages 85 - 90)
11. Inspection by the Interception of Communications Commissioner's Office (IOCCO) (Pages 91 - 92)
12. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman considers to be of so urgent a nature that it cannot wait until the next meeting

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

15th February 2012